

Position Title	Climate Campaign Coordinator
Project	Climate Change Campaign
Location	Nature Conservation Council of NSW Level 2, 301 Kent Street, Sydney NSW
Position Title of Supervisor	Executive Director
Hours	38 hours (1.0 FTE though 0.8 or 0.9 FTE will be considered)
Contract period	asap to end of December 2009 (strong likelihood of continuing, though funding dependent).
Total annual salary	\$45,000 - \$48,000 per annum plus super

Organisational Context

As the State's peak environment group since 1955, the Nature Conservation Council of NSW (NCC) works closely with its 120 member groups as well as local communities, government and business to ensure a positive future for our environment. The organisation influences and advises key decision-makers at a local, state and national level. The NCC has built a sound reputation for its innovative environmental education projects, events and public awareness campaigns and its work on supporting a grassroots climate change movement.

The Nature Conservation Council of NSW offers a dynamic and fast-paced work environment, with a great team of dedicated and passionate staff all working together for a more sustainable future.

Scope of the Position

NCC is seeking an energetic and self-motivated person to coordinate the organisation's climate campaign work. The Climate Campaign Coordinator works collaboratively with other staff to maximise project integration and outcomes. Regular consultation with other members of staff working on climate change projects and education initiatives will be essential. Applicants should have strong communication and organising skills, a sound knowledge of climate change politics and policy in Australia and be an excellent networker.

Reporting

The Climate Campaigner reports to the Executive Director.

Key Responsibilities

1. To work closely with the executive director and relevant staff to execute a climate campaign strategy that will ensure strong public engagement around agreed asks and milestones including the Copenhagen climate talks and Walk Against Warming on 12 December this year.

2. To organise workshops, forums, public events and other communication strategies for the climate campaign and to assist with the organisation of Walk Against Warming (in conjunction with relevant members of staff)
3. To work with the Media and Communications Officer and other relevant staff or groups to develop and execute a communications strategy, including the production of high-quality materials and a website
4. To work collaboratively with other staff as well as other environment groups and the wider climate movement wherever possible to maximise campaign outcomes
5. To work with relevant staff to secure income through grants, sponsorship and donations to ensure NCC's climate campaign work is sustainable in the long-term.

Selection Criteria

Applicants must have a legal right to work in Australia and must be able to work in the Sydney NCC office.

Applicants must address the below criteria in their application. Applicants who fail to do so will not be considered.

Essential Criteria

1. Thorough understanding of climate change politics and current policy developments in Australia
2. Demonstrated experience in planning and implementing successful campaigns including knowledge of onground organising
3. Proven experience working with a wide range of stakeholders such as business, the community sector, unions and faith-based organisations
4. Experience in the production of marketing collateral and/or promotional materials and good understanding of the opportunities in Web 2.0 campaigning
5. Experience in coordinating successful events with limited resources
6. Proven ability to think strategically and make sound decisions in a fast-paced environment
7. Ability to work autonomously and as part of a team, including managing staff and/or volunteers
8. Excellent written and verbal communication skills, including experience in presenting to a range of different audiences and situations
9. Understanding of the NGO sector

The position sometimes requires working after hours to meet deadlines and attend events. The organisation has a generous flex and time in lieu leave policy to compensate for when this is required.

Applications to

Cate Faehrmann
Executive Director
Nature Conservation Council of NSW
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SYDNEY NSW 2000
Email: cfaehrmann@nccnsw.org.au

Applications must be received by **9:00am, Monday 13th July 2009**. Applications by email will be accepted. **Applications must address the selection criteria** and include a CV and the names of at least two referees.

For further information on the position please call Cate Faehrmann on (02) 9279 2466.